

# Taller Puertorriqueño Summer Camp Counselor

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**Job Location:** Taller Puertorriqueño, Philadelphia, PA

**Pay Rate** \$18/hr, 15-20 Hours per week

Staff Orientation: June 28th

Camp Dates: July 8 - August 16

## **Taller Puertorriqueño Mission Statement**

Taller Puertorriqueño, a community based cultural organization whose primary purpose is to preserve, develop, and promote Puerto Rican arts and culture, grounded in the conviction that embracing one's cultural heritage is empowering. Taller is also committed to the representation and support of other Latino cultural expressions and our common roots.

## **Camp Taller**

Camp Taller is a six-week summer camp that focuses on building lasting friendships, learning about Puerto Rican and Latine culture, and exploring various forms of visual and performing arts. There are three field trips each summer and a culminating performance at the end of camp where students can share what they learned. We provide outdoor play, workshops with local artists, field trips, and home-cooked Latino meals to the children.

Camp runs from 8:30-4 pm Monday-Friday with rotating classes every other day, morning and afternoon, as well as Aftercare from 4-6pm.

## **Job Description**

The Camp Counselor is responsible for supporting the Lead Teachers in their lessons and classroom management. This position carries a high degree of responsibility for the students' physical and emotional safety and is therefore expected to serve with the utmost professionalism, care, and integrity. The Summer Camp Director, with the support of the Assistant Camp Director and Education Program Coordinator, supervises the Camp Counselor. This is a part-time seasonal position that is not eligible for benefits.

Camp Counselors will assist Lead Teachers in supervising their classrooms, supporting students with projects, facilitating water and bathroom breaks, serving/supervising breakfast and lunch, and chaperoning field trips.

The students are organized by three age groups:  
Chirping Coquí (5 - 7 years old). Class Size: 20 Students  
Imaginative Iguanas (8-10 years old). Class Size: 25 students  
Mindful Manatís (11 - 13 years old). Class Size: 20 students

### **Duties and Responsibilities:**

- Assist the Lead Teachers in the classroom - helping students with their lessons, providing a caring and fun yet structured environment.
- Must be able to obtain all necessary clearances, background checks, state-mandated training (such as CPR and the 10hr Health & Safety), a physical and tuberculosis test, and can provide documentation of education and experience before the start date. This complies with the city of Philadelphia's requirements.
- Help prepare students for a culminating event at the end of each semester. This typically involves an art show, performances, food, and an award ceremony with families, staff, and funders present.
- Ability to effectively support classroom management and foster a compassionate, safe and loving environment.
- Participate in training and ongoing professional development as assigned or coordinated by direct supervisor.
- Adhere to program schedule, structure, and contract requirements.
- Support in maintaining supplies and cleanliness of classrooms.
- Willing to attend field trips, support workshops for students, and attend events where students may have the opportunity to perform or share their work.
- Serve as a positive role model for all youth enrolled in programming.
- Document students and their work— while being mindful of consent and privacy concerns— for Taller Puertorriqueño use.
- Knowledge of both Spanish and English languages is preferred but optional.

### **Qualifications/Requirements**

- Some experience working with children
- Knowledge of or interest in Puerto Rican & Latinx culture.
- Knowledge of and interest in positive youth development, social-emotional learning, and meeting accessibility needs.
- Trauma-informed, culturally sensitive, and open-minded individuals who are willing to embrace and accept our students regardless of their race, class, ability, gender or orientation.
- Ability to arrive early or on time for each class, communicate openly with the supervisors, and take time to go over lessons with Lead Teachers.

- Must be resourceful and willing to establish and maintain good working relationships with peers, partners and parents of youth enrolled in programming.

**Work Environment:**

Taller is a bilingual space where all our staff speak or understand Spanish and English at varying degrees. Our Education staff are a wonderful team of creatives passionate about wellness, nature, and holistic approaches to learning & healing. As a Camp Counselor, you can use our space to host classes, events, or simply to work on your creative projects. We host various events with music, food, and dancing. We also offer mural and building tours and workshops and have art exhibits featuring Latinx artists in our gallery.